

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting – 6:00 p.m. – November 22, 2010
Edison Middle School
75 William Street

AGENDA

- I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

- II. NOTICE OF MEETING:**

Please take notice that adequate notice of this meeting has been provided in the following manner:

 - A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on May 4, 2010.**
 - B. That said notice was sent by regular mail to the West Orange Township Clerk and by e-mail to the Editors of the West Orange Chronicle and the Star-Ledger.**
 - C. That said notice was posted in the lobby of the Administration Building of the Board of Education.**

- III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF November 8, 2010 (Att. #1)**

- IV. SUPERINTENDENT’S AND/OR BOARD’S REPORTS**
 - A. Student Recognition: National Hispanic Scholar**
 - B. Student Recognition: New Jersey Rising Scholar Students**
 - C. Educational Technology Training Center (ETTC) Presentation**
 - D. West Orange High School Presentation**
 - E. New Jersey Association of School Librarians Award Recognition**

- V. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

A. PERSONNEL

1. Resignations

- a.) Superintendent recommends approval of the following resignation(s):

Nancy Levy, Social Worker, Pleasantdale School, for retirement purposes, effective 1/1/11

Christine Borkowski, School Nurse, WOHS, for retirement purposes, effective 1/1/11

Ellen Heintjes, School Nurse, Pleasantdale School, for retirement purposes, effective 3/31/11

2. Appointments

- a.) Superintendent recommends approval of the following appointment(s) at the stipulated contractual rates:

Syreena Williams, Math Teacher, Roosevelt Middle School, maternity leave replacement, BA-1, \$240 per diem, effective 11/15/10-6/30/11 (replacement)

Dafne Rodriguez, Spanish Teacher, Gregory/Hazel Schools, maternity leave replacement, BA-1, \$240 per diem, effective 12/1/10-6/30/11 (replacement)

Tara LaPira, Language Arts Teacher, Edison School, maternity leave replacement, BA-1, \$240 per diem, effective 11/16/10-6/30/11 (replacement)

Nick Alfano, Instructional Aide, Pre-School Disabled, Pleasantdale School, BA-1, \$26,140, effective 11/23/10 (replacement)

Tara Donatiello, Guidance Counselor, Pleasantdale School, maternity leave replacement, MA-1, \$256.28 per diem, effective 11/30/10-4/29/11 (replacement)

Danielle Dufermont, Math Teacher, Liberty School, maternity leave replacement, BA-1, \$240 per diem, effective 12/1/10-6/30/11 (replacement)

Co-Curricular appointments, WOHS, for the 2010-2011 school year:

- Rescind Victor Paglio, FBLA Advisor
- Appoint Cherylann Dunlap, FBLA Co-Advisor
- Appoint Deborah Sharkey, FBLA Co-Advisor
- Appoint Patty Aldworth, Publicity Coordinator, Fall Production
- Appoint Patty Aldworth, Publicity Coordinabr, Spring Musical

Co-Curricular appointments, WOHS, for the 2010-2011 school year, stipends to be paid through the USDOE SLC Grant:

- Appoint Erica Depalo, SLC Coordinator, 9th Grade
- Appoint Rachel Ostanski, SLC Coordinator, 10th Grade
- Appoint Leslie Chung, SLC Coordinator, 11th Grade
- Appoint Tiffany Goodson, SLC Coordinator, 12th Grade

Tom Jeron, Sound Designer, WOHS Spring Musical, \$1,350

Shabazz Green, Assistant to the Director, WOHS Spring Musical, \$1,125

Winter Coaches for the 2010-2011 school year, as per the attached (Att. #2)

Instructors for ESL Math Enrichment After School Program at WOHS for the period 12/7/10-5/19/11, funded through Title III funds: (Att. #3)

- Appoint Maeve Fitzsimmons, Mathematics Instructor
- Appoint Shaan Shah, Mathematics Instructor
- Appoint Max Jean-Baptiste, Instructional Assistant

3. Leave(s) of Absence

a.) Superintendent recommends approval of the following leave(s) of absence:

Sarah McIntosh, Guidance Counselor, Gregory School, maternity leave of absence, effective 4/18/11-6/30/11

Kristine DiTrani Weinberger, Special Education Teacher, Roosevelt Middle School, maternity leave of absence, effective 2/14/11-6/30/11

Florence Chirichiello, Guidance Counselor, Pleasantdale School, change in maternity leave start date from 12/6/10 to 11/30/10

4. Superintendent recommends the approval of the job descriptions as stipulated in closed session and on file in the Office Human Resources Director.

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of proposed ESL Math Enrichment Program at WOHS for the period 12/7/10-5/19/11 at a cost of \$5,890, funded through Title III funds (Att. #4)
2. Recommend approval of curriculum writing projects as recommended by the Curriculum Council for a total cost of \$19,890 (Att. #5)
3. Recommend approval of Field Trip requests for the 2010-2011 school year (Att. #6)

C. FINANCE

1. Recommend approval of the 11/22/10 Bills Lists: (Att. #7)

Payroll/Benefits	\$5,269,207.83
Transportation	\$ 19,622.02
Special Ed. Tuition	\$ 328,157.94
Instruction	\$ 110,650.21
Facilities	\$ 53,668.11
Capital Outlay	\$ 48,039.23
Grants	\$ 174,138.73
Food Service	\$ 522,008.58
Textbooks/Supplies/Athletics/Misc.	<u>\$ 101,329.32</u>
	<u>\$6,626,821.97</u>

2. Recommend acceptance of Applications for Absence for School Business requests for Board of Education approval as per state mandate (Att. #8)
3. Recommend approval for Educational Services Commission to provide physical therapy evaluation for student, for the 2010-2011 school year, for a fee of \$355. Student's name is on file in the Office of Student Support Services.
4. Recommend approval of addition of interpretation fees for Student #41 for the 2010-2011 school year in the amount of an \$8,000 surcharge to the total tuition fee. (Att. #9)
4. Recommend acceptance of Teen Prevention Education Program (Teen PEP) Grant in the amount of \$50,000 for the 2010-2011 school year (Att. #10)

5. **Recommend approval and adoption of Emergency Operations Plan and Crisis Management Manual for the West Orange Public Schools and the West Orange Public Schools Administration Building.**
6. **Recommend that the attached staff members be charged to NCLB/Title I, Title II, ARRA, and Local Basic Skills Funds for the 2010-2011 school year (Att. #11)**
7. **Recommend Susan Hunt as an instructor for the West Orange Professional Development Center and Educational Technology Training Center, at the rate of \$50 per hour (Att. #12)**
8. **Recommend approval of proposal with Matt Ward of CJVP Inc. to videotape Board of Education meetings in the amount of \$400 per meeting.**
9. **Recommend acceptance of the following donations to Gregory Elementary School: (Att. #13)**
 - **2009-2010 PTA's donation of:**
 - **6 portable Smart Boards**
 - **Headphones for Kindergarten students**
 - **Accelerated Reader computer program**
 - **Books for classroom**
 - **2010-2011 PTA's donation of:**
 - **1 laminator machine**
 - **20 rolls of laminator film**
 - **Rotary Club's donation of dictionaries for all third grade students**
 - **5th Grade Class of 2010's donation of \$600 toward Gregory School Beautification Project**
 - **West Orange Community House's donation of \$1,766 toward Gregory School Beautification Project**

D. REPORTS

- VI. **REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**
- VII. **MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on December 13, 2010 at Mt. Pleasant Elementary School.**
- VIII. **PETITIONS AND HEARINGS OF CITIZENS**
- IX. **ADJOURNMENT**

All attachments are on the website, except for those matters involving personnel and pupil confidentiality.

SPORTS AND COACHES 2010-2011

Public Agenda

Date: 11/22/10

Attachment # 2

WINTER SPORTS

STIPEND IN THE AMOUNT OF:

BOYS' BASKETBALL

Mark Cacciacarne, Head Coach	\$10,682.00
Brian Cohen	\$8,033.00
Bryan Ille (Liberty)	\$8,033.00

GIRLS' BASKETBALL

Kim Wilson, Head Coach (Edison)	\$10,682.00
Chris Evans	\$8,033.00
Karen Wynn (Edison)	\$8,033.00

SWIMMING

Bridget Amirr-Haims, Head Coach	\$10,682.00
Marcella Vitale, Assistant Coach	\$8,033.00

BOWLING

Kevin Alvine	\$6,047.00
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HOCKEY

Mark Janifer, Head Coach (ood)	\$10,682.00
Steve Palmer, Assistant Coach (ood)	\$8,033.00

WRESTLING*

Stephan Zichella, Head Coach	\$10,682.00
Jeffrey Mazurek, Assistant Coach	\$8,033.00
Joe Spina, Assistant Coach	\$8,033.00

TRACK

Joe Picataggio, Head Coach (ood)	\$10,682.00
Jason Webber (Mt. Pleasant)	\$10,682.00
Kathy Holloman	\$6,047.00
Kristen O'Connell (Edison)	\$6,047.00

CHEERLEADING

Nicole Suriano, Head Coach (Pleasantdale)	\$8,998.00
Elizabeth Heffner, JV Coach	\$6,775.00
Kristen Pavone, Freshman Coach	\$6,775.00

*Volunteer Assistant Wrestling Coach

Mark D'Elia

The Public Schools
West Orange, New Jersey

Public Agenda
Date: 11/22/10
Attachment # 3

To: Dr. Anthony Cavanna
From: Donna Rando, Ed.D., Assistant Superintendent *DR*
Date: November 19, 2010
Re: ESL Math Enrichment Program

The teachers listed below will be instructing the 2010-2011 ESL Math Enrichment Program at the contractual rate of \$73.00/hour. The ESL Aide will be paid at the rate of \$22.00/hour.

Subject Area	Instructor	Hours	Payment	Account #
Mathematics:	Shaan Shah	31	\$2263.00	20.241.100.101.16.00
Teachers	Maeve Fitzsimmons	31	\$2263.00	20.241.100.101.16.00
Mathematics: ESL Aide	Max Jean-Baptiste	62	\$1364.00	20.241.200.100.16.00

C: Mr. M. Kenney
Ms. P. Simmons



Public Agenda
Date: 11/22/10
Attachment # 4

*The Public Schools
West Orange, New Jersey*

*ESL/FACS Departments
Ana Martí, Supervisor*

973-669-5400 ext. 20572
amarti@woboe.org

MEMORANDUM

DATE: Nov. 1st, 2010
TO: Dr. Anthony Cavanna, Superintendent
FROM: Ana Martí, ESL/FACS Supervisor
RE: Proposed ESL Math Enrichment Program at West Orange High School
CC: Dr. Donna Rando, Assistant Superintendent, Arthur Alloggiamento, Principal; Eric Price, Asst. Principal; Dr. Deborah Krause, Math Supervisor

The ESL department at WOHS has identified a tremendous need for Math enrichment on the part of our English language learners. This school year, the demand for assistance in the area of math is more pronounced than ever before. In order to help increase the achievement of our students in this subject area, the ESL department is proposing the implementation of an afternoon program to run from December 7, 2010 through May 19, 2011. Students will receive assistance in the areas where they have expressed the most need, Geometry, Algebra 1 and 2, and Pre-Calculus. Presently, there are not LEP courses offered for these areas of math.

This program will consist of the following:

Staff	Dates	Hours	Rate	Cost
Certified Math Teacher	12/07/2010 to 05/19/2010	62 Hrs.	\$73/hour	\$4526.
Instructional Assistant (multilingual)	12/07/2010 to 05/19/2010	62 Hrs.	\$22/hour	\$1364

Students will be enrolled for one hour after school on Tuesdays, Wednesdays, and Thursdays. This will allow student to take the "late bus" home.

It is projected that a program such as this will allow the LEP group to continue to make progress as per NCLB measurements. In the past two years, the LEP group percent passing improved from 9.1 to 37.9. While this represents movement in the right direction, the state sets an 85 as the target percent passing.

The cost of instructional salaries, materials, and supplies will be funded through Title III funds. Salaries for this program will total \$5890. This program will represent no cost to the West Orange School District.

*The Public Schools
West Orange, New Jersey*

Public Agenda
Date: 11/22/10
Attachment # 5


To: Dr. Anthony Cavanna, Superintendent
From: Donna Rando, Ed.D., Assistant Superintendent *DR*
Date: September 28, 2010 (Revised 11/1/10)
Re: Curriculum Writing Projects

The following curriculum writing projects have been recommended by the Curriculum Council for approval:

Title of Project	Writer's Name	# of Hours	Cost (\$39./hr)
Advanced Placement Physics	Mark Kirchenbauer	40	\$1,560.00
	Michael Lawrence	40	\$1,560.00
Microsoft Office	Deborah Sharkey	30	\$1,170.00
	Kim Szalkai	30	\$1,170.00
Advertising	Natasha Gialanella	15	\$585.00
	Anne Hanson	15	\$585.00
Cisco Networking Academy Discovery 1 and 2	Cheryl Ann Dunlap	60	\$2,340.00
Technology, Level I	Debra Coen	20	\$780.00
Technology, Level II	Debra Coen	20	\$780.00
Advanced Placement Drama/ Theatre Arts*	Sandra VanDyke	60	\$2,340.00

*Additional Curriculum Writing Project

*The Public Schools
West Orange, New Jersey*

To: Dr. Anthony Cavanna, Superintendent
From: Donna Rando, Ed.D., Assistant Superintendent 
Date: November 17, 2010
Re: Curriculum Writing Projects

The following additional curriculum writing projects have been recommended by the Curriculum Council for approval:

Title of Project	Writer's Name	# of Hours	Cost (\$39./hr)
Advisory, Grade 6	Jeffrey Lafoon	60	\$2340.00
Advisory, Grade 7	Carol Sadler	60	\$2340.00
Advisory, Grade 8	Lisa Struncis	60	\$2340.00

The Public Schools
West Orange, New Jersey

Public Agenda
Date: 11/22/10
Attachment # 6

To: Dr. Anthony Cavanna, Superintendent
From: Donna Rando Ed.D., Assistant Superintendent *DR*
Date: November 17, 2010
Re: Field Trips

Please place the following on the West Orange Board of Education Meeting Agenda of Monday, November 22, 2010 under *Curriculum and Instruction*.

“Recommend acceptance of field trip requests submitted for Board of Education approval.”

See attached.

Thank you.

C: M. Kenney
P. Nicholais

**Field Trip Requests
November 22, 2010**

Destination	Transportation Cost	Source of Funds (i.e., School Budget, PTA, Student Activity Account, Student)
So. Orange Perf. Arts Ctr	\$330	District/PTA/Student
Canterbury Village, WO	\$132	District
Green Hill Senior Home	N/A	NA
Canterbury Village WO	N/A	NA
Camden St. School	N/A	NA
Discovery Times Square	Student Fee	\$30
Fairleigh Dickinson Univ.	\$264	Student
Daughters of Israel, WO	\$0	NA
Colonia High School	\$363	District
Union High School	\$528	District
East Brunswick High School	\$363	District
Bayonne High School	\$330	District
Scotch Plains/ Fanwood High School	\$528	District
Summit High School	\$330	District
Sayreville High School	\$330	District
Hampton, NH	\$1,875	Student

The Public Schools
West Orange, New Jersey

Public Agenda
Date: 11/22/10
Attachment # 8

To: Dr. Anthony P. Cavanna, Superintendent
From: Donna Rando, Ed.D., Assistant Superintendent *DR*
Date: November 1, 2010
Re: Agenda Item

Please place the following on the West Orange Board of Education Meeting agenda of November 22, 2010 under "Finance."

"Recommend acceptance of *Application for Absence for School Business* request(s) submitted for Board of Education approval."

Date(s)	Conference	Location	Teacher	Total Travel Amount
December 6-8, 2010	What's Different About Teaching Reading to Students Learning English?	Washington, D.C.	A. Marti	\$2,037.70*

* Title III Funds

Thank you.

C: Mr. M. Kenney

MEMO

The Public Schools
West Orange, New Jersey

DATE : November 8, 2010
TO : Dr. Anthony P. Cavanna
FROM : Jeanine Genauer
SUBJECT : Teen PEP

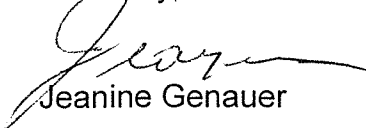
Dear Dr. Cavanna,

We have been notified today that our district was one of four schools chosen to be given the Teen Prevention Education Program for West Orange High School. We have also been told that we were selected over the other schools to begin the program training this year for implementation in the 2011-2012 school year.

The value of this program to the school district is approximately \$50,000 that includes start up costs, training, on-site evaluation, mentoring of teachers, and materials that the Princeton Center for Leadership Training will be providing the school district.

When we applied for the program, everyone was very excited to bring the opportunity to West Orange High School. Also, Ronald Bligh as Supervisor of Health 9 – 12 will be the program Contact with PCfLT and Teen PEP.

Sincerely,


Jeanine Genauer

Public Agenda
Date: 11/22/10.
Attachment # 11

**THE PUBLIC SCHOOLS
WEST ORANGE, NEW JERSEY 07052**

MEMORANDUM

DATE: November 8, 2010
TO: Mark Kenney, Business Administrator
FROM: Terry Granato, NCLB/Title I Program Manager
SUBJECT: Agenda for Board Meeting

Recommend that the following staff members be charged to NCLB/Title I, Title IIA, ARRA Funds, and Local Basic Skills Funds during the 2010-2011 school year. Please see attached lists.

The Public Schools
West Orange, New Jersey

**TEACHERS - REHIRED
SALARIES 2010-11**

NCLB /ARRA Federal Funds

School	Teacher	Title I 20.231.100.101.16.84 20.231.221.103.16.84	ARRA 20.451.100.101.16.84	Local BSI 11.230.100.101.16.71
Gregory				
Hazel	Andrea Ferrara (1.0)		56,850 100%	
Mt. Pleasant				
Pleasantdale				
Pleasantdale/ St. Cloud				
Redwood				
St. Cloud				
Washington	Wendi Guiliano (1.0)		69,585 100%	
	Wayne Oakley (1.0)		50,000 100%	
Washington/ Redwood				
Central Office/ Administrative Costs				

The Public Schools
West Orange, New Jersey

TITLT I/BASIC SKILLS SALARIES 2010-11

NCLB Federal/ARRA Federal/Local Funds

School	Teacher	Title I 20.231.100.101.16.84 20.231.221.103.16.84	ARRA 20.451.100.101.16.84	Local BSI 11.230.100.101.16.71
Gregory	Diane Talman (1.0)			84,974 100%
	Mary Jo Codey (1.0)			78,800 100%
	Susan Madurski (1.0)			69,585 100%
Hazel	Angela Farrell (1.0)	33,022 33%		67,046 67%
	Dina Scalia (1.0)	100,261 100%		
	Karen Lott (1.0)	101,562 100%		
Mt. Pleasant	Jo Albert (1.0)			101,562 100%
	Laurie Stecklow (.5)			47,428.50 50%
Pleasantdale	Cindy Spiegle (1.0)			100,068 100%
Pleasantdale/ St. Cloud	Jeannie Bolan (1.0)			100,261 100%
Redwood	Cara Dock (.5)			50,882.50 50%
	Anita Crompton (1.0)			105,132 100%
	Tricia Burke (1.0)			77,500 100%
St. Cloud	Belle Zizlsperger (1.0)			98,767 100%
Washington	Denise DeCaito (1.0)			85,759 100%
	Jane Richards (1.0)	93,726 100%		
	Suzanne Forgione (1.0)	94,467 100%		
	Nancy Addeo (1.0)	106,433 100%		
Washington/ Redwood	Cathy DelTufo (1.0)			94,467 100%
Central Office/ Administrative Costs	Terry Granato	32,000 24.2% (20.231.221.103.16.84)		100,152 75.8%

The Public Schools
West Orange, New Jersey

SALARIES 2010-11

NCLB /TITLE II A FUNDS

School	Teacher	Title II A 20.270.100.101.16.79		District
Gregory	Patricia Sorrenti (1.0)	51,256	82%	9,353 18%
	Nicole Casiero (1.0)	51,256	100%	
Hazel				
Mt. Pleasant				
Pleasantdale Pleasantdale/ St. Cloud				
Redwood	Maria Martino (1.0)	48,000	100%	
St. Cloud				
Washington				
Washington/ Redwood				
Central Office/ Administrative Costs				

WEST ORANGE PUBLIC SCHOOLS
DEPARTMENT OF TECHNOLOGY

Public Agenda
Date: 11/23/10
Attachment # 12

179 Eagle Rock Avenue • West Orange • New Jersey • 07052
Telephone: 973-669-5400 Ext. 254
Fax: 973-669-5499

FIL SANTIAGO, DIRECTOR OF STAFF DEVELOPMENT AND TECHNOLOGY

MEMORANDUM

DATE: November 12, 2010
TO: Dr. Anthony P. Cavanna, Superintendent
FROM: Fil Santiago, Director of Staff Development and Technology
SUBJECT: Trainer for Educational Technology Training Center (ETTC) and West Orange Professional Development Center (WOPDC)

I recommend the following out-of-district trainer be approved as an instructor to deliver the workshops listed below for the West Orange Professional Development Center (WOPDC) and Educational Technology Training Center (ETTC) at the rate \$50.00/hour. The total cost for delivering the workshops listed below is \$1,375.

Three of the four workshops listed below will be listed as ETTC courses and available to teachers from other districts for a fee. The courses will only run if there is a minimum of ten registrants.

I am attaching the trainer's resume which outlines her experience as a corporate trainer and as a Special Education teacher.

Name of Course	# of Hours	Payment
Introduction to Microsoft Outlook 2007 – 2 workshops for Central Office administrative assistants	5 (2.5 x 2)	\$250.00
Introduction to Microsoft Word 2007	7.5	\$375.00
Microsoft Word 2007 – Level 2 (Intermediate)	7.5	\$375.00
Introduction to Excel 2007	7.5	\$375.00

Attachments: Resume

C: Mr. M. Kenney; Dr. Donna Rando

GREGORY SCHOOL

Public Agenda

Date: 11/22/10

Attachment # 13

RECEIVED

NOV 15 2010

SUPERINTENDENT'S OFFICE

301 Gregory Avenue

West Orange, New Jersey 07052

(973) 669-5397 ext. 21510 Fax: (973) 243-0251

Office of the Principal

Michele Thompson

November 2010

To: Dr. Anthony Cavanna, Superintendent
West Orange Board of Education

Gregory School accepts the 2009-2010 PTA's donation of the following items:

- Six portable Smart-boards
- Headphones for Kindergarten students
- Accelerated Reader computer program
- Books for the classrooms

Gregory School accepts the 2010-2011 PTA's donation of the following items:

- One laminator machine
- 20 rolls of laminating film

Thank you to the PTA for their continued support of Gregory School.

Gregory School accepts the West Orange Rotary Club's donation of dictionaries for all our third graders. Thank you to the Rotary Club for the service projects that help to improve the quality of life in West Orange.

Gregory School accepts the 5th Grade Class of 2010's donation of \$600 towards our beautification project. We all look forward to the spring to see our flowers bloom!

Gregory School accepts the West Orange Community House's donation of \$1766 towards our beautification project. Thank you for your continued support of West Orange.

Sincerely yours,



Michele Thompson

Cc: Paula Healey
Robyn Ince
West Orange Rotary Club
West Orange Community House